

Mississippi State Board of Nursing Home Administrators

1755 Lelia Drive, Suite 305, Jackson, MS 39216

601-362-6914, 601-362-6925 (fax)

Newsletter

03/28/19

BOARD CALENDAR

Upcoming State Exam Dates:

April 25, 2019

May 30, 2019

Upcoming Board Meeting Dates:

April 18, 2019

July 16, 2019 (tentative)

**Applications for Endorsement
and Reinstatement must be
completed and submitted by:**

April 4, 2019

July 2, 2019 (tentative)

Next A.I.T. Course (offered by MHCA)
(for registration information call
(601) 898-8320)

March 25-28, 2019

**A.I.T. Training by Licensure &
Certification Office**
(for registration information call
(601) 364-1100)

TBA

REGULARLY SCHEDULED BOARD MEETING - UPDATE

The MS State Board of Nursing Home Administrators (Board) will hold its regularly scheduled board meeting on **Thursday, April 18, 2019** at **10:00 a.m.** at the Board office located at **1755 Lelia Drive, Suite 305, Jackson, MS 39216**. This meeting is open to the public for participation. For additional information about this meeting, please contact Carrie Rowden at 601-362-6914 or crowden@msnha.ms.gov.

2019 PRECEPTOR CERTIFICATION PROGRAM

The 2019 Preceptor Certification Program will be held April 2 – 3, 2019 at the MS Sports Hall of Fame and Museum in Jackson, MS. Registration brochures were mailed out Friday, February 8, 2019. Please contact the Board office if you have any questions.

NAB CE REGISTRY

Effective April 1, 2018 NAB required that you sign up for a NAB ID CE Registry in order to get NAB approved CEUs. In order to register for this CE Registry you will go to NAB's website. The direct link to register is <https://www.nabweb.org/manage-my-account> You can find the CE Registry handbook at https://www.nabweb.org/filebin/pdf/NABVerify_Handbook_CE_Registry_for_Licensees.pdf Once you register you will be emailed a Unique NAB ID Number that you will use when attending any NAB approved CE classes. You will **not** receive NAB approved hours without signing up for this CE Registry. Please keep this in mind as the June 30, 2019 renewal period is approaching. All distance learning courses go through NAB. Therefore you may not take any online hours if you have not signed up for this NAB CE Registry and have your NAB Unique ID Number.

When looking at your total number of hours for renewal you will need to look at the hours listed on our website. The NAB CE Registry is only for NAB hours. You may upload your MS approved hours on the NAB CE Registry if you wish to.

IMPORTANT NOTIFICATION OF FEE

Rule 2.5 of Part 2703, Chapter 2 states: "Every licensed nursing home administrator shall immediately within seven (7) calendar days notify in writing, or electronically through the Board's secure website, the office of the Mississippi State Board of Nursing Home Administrators of any and all changes in name, address, position, and other information originally submitted on their application." Rule 1.3.H. of Part 2701, Chapter 2 is a list of the fee schedule. There is a fee entitled "**Change of Information Research/Return Fee**" which is set at **\$25.00 per incident**. This fee is set up to subsidize the cost of administration researching any change such as employment, home address, etc. The Board has directed office staff to start enforcing this fee. This fee will be charged to any administrator if within seven (7) calendar days the Board does not receive written notification of any changes through the Board's Change of Information form, which can be located on our website, or submitted through the administrator's profile.

It is **your** responsibility to complete the form and send to the Board. It is not your employer's responsibility to notify the Board office.

This notification must be provided on the Board's Change of Information Form only.

RULE AMENDMENTS

The Board voted at the January 2019 Meeting to propose two rule amendments. The first concerns the Preceptor Rule and the other concerns the Fee Schedule. You may review these proposed rule amendments on the Secretary of State's office (www.sos.ms.gov). You may comment in writing by sending all comments to Carrie Rowden at 1755 Lelia Drive, Suite 305, Jackson, MS 39216 or by emailing Carrie Rowden at crowden@msnha.ms.gov. These comments must be received no later than Monday, April 15, 2019.

ACCREDITED INSTITUTIONS

Please note that the Board voted on July 19, 2011 to recognize the college programs if it is accredited by an institution recognized by the Council for Higher Education Accreditation (CHEA). You may search CHEA's website (www.chea.org) for accredited institutions when looking to see if the college you attended was accredited.

COLLEGE HOURS

For the purpose of meeting the educational requirements concerning Applications for becoming a MS licensed nursing home administrator, quarter hours will be converted into semester hours by multiplying the quarter hours earned by two-thirds or .667 which is the current Standard Conversion Rate.

***** ELECTION OF OFFICERS *****

When the Board met on May 8, 2018, the following Board members were elected to serve a one-year term beginning July 1, 2018:

**Mr. Brian Cain was elected Chairman of the Board and
Dr. Kim Ratcliff was elected Vice-Chair.**