

Mississippi State Board of Nursing Home Administrators

1755 Lelia Drive, Suite 305, Jackson, MS 39216

601-362-6914, 601-362-6925 (fax)

Newsletter

05/04/2022

BOARD CALENDAR

Upcoming State Exam Dates:

June 1, 2022

Upcoming Board Meeting Dates:

July 21, 2022

October 11, 2022 (tentative)

**Applications for Endorsement
and Reinstatement must be
completed and submitted by:**

July 14, 2022

September 27, 2022 (tentative)

Next A.I.T. Course (offered by MHCA)
(for registration information call
(601) 898-8320)

October 3 - 6, 2022

**A.I.T. Training by Licensure &
Certification Office**
(for registration information call
(601) 364-1100)

TBA

SPECIAL CALLED BOARD MEETING

The MS State Board of Nursing Home Administrators (Board) is having a Special Called Board Meeting on **Thursday, June 2, 2022 at 9:00 a.m.** in the Board's conference room located at 1755 Lelia Drive, Suite 305, Jackson, MS 39216 and via zoom. In addition, this meeting will be held via zoom. This meeting is open to the public for participation. The purpose of this meeting is to discuss the 2022 Preceptor Certification Program and to vote to certify the Preceptors beginning July 1, 2022 for a two-year term. For additional information about this meeting, please contact Carrie Rowden at 601-362-6914 or crowden@msnha.ms.gov .

REGULARLY SCHEDULED BOARD MEETING

The MS State Board of Nursing Home Administrators (Board) is having its regularly scheduled board meeting on **Thursday, July 21, 2022 at 10:00 a.m.** at the Board's conference room located at 1755 Lelia Drive, Suite 305, Jackson, MS 39216. In addition, this meeting will be held via zoom. This meeting is open to the public for participation. For additional information about this meeting, please contact Carrie Rowden at 601-362-6914 or crowden@msnha.ms.gov .

PRECEPTOR CERTIFICATION PROGRAM

The 2022 Preceptor Certification Program will be held May 24 – 25, 2022. Preceptor Certification Registration Brochures will be emailed to those who are eligible the week of April 18, 2022. Please be watching your email. If you have not received one by the end of the week and believe you are eligible then please contact Carrie Rowden. There is a “new” rule amendment that states if you can provide proof that you have worked as a nursing home administrator, assistant nursing home administrator, or managed one or more nursing homes or nursing home administrators for more than 10 years during your nursing home administrator licensure career in a Mississippi nursing home you may be eligible. If you fit into that category, please contact Carrie Rowden to receive an application and to find out the logistics of how to apply. This year’s Preceptor Program will be held at the MS Sports Hall of Fame and Museum in Jackson, MS. If you have any questions, please contact Carrie Rowden at the Board office.

FORMAL ADOPTION OF RULE AMENDMENTS

The Board filed a rule amendment for formal adoption regarding nursing home administrators earning all continuing education hours via distance learning. A maximum of twenty (20) distance learning hours may be obtained from NAB approved distance learning courses. At least twenty (20) continuing education hours must be earned from Board approved continuing education courses. The Rule affected is Rule 2.2, Chapter 2, Part 2703 of Title 30. This rule amendment can be found on the Secretary of State’s website located at www.sos.ms.gov. They will go into effect June 3, 2022. If you have any questions, please contact Carrie Rowden, Executive Director, at the Board’s office.

PROPOSED AND TEMPORARY RULE AMENDMENTS FILED

The Board filed a temporary/emergency and proposed rule amendment regarding fees for the Universal Recognition of Occupational Licensing Act (UROLA) pursuant to State Law. The Rule affected is Rule 1.3(H), Chapter 1, Part 2701 of Title 30. This rule amendment can be found on the Secretary of State’s website located at www.sos.ms.gov. Comments may be made in writing to Carrie Rowden, Executive Director, by June 3, 2022, by sending them to the Board’s office located at 1755 Lelia Drive, Suite 305, Jackson, MS 39216. If you have any questions, please contact Carrie Rowden at the Board’s office.

EARNING HOURS WHILE PRECEPTING AN ADMINISTRATOR-IN-TRAINING

Effective December 1, 2019 you may earn up to five CEU hours for precepting an A.I.T. with earning a maximum of ten hours per licensure cycle for precepting two A.I.T.s. If you are interested in earning hours for precepting an A.I.T. please call our office for information. There is a form to be completed and a fee to be paid to earn CEU credits. The fees are listed on the Fee Schedule on the website.

NAB CE REGISTRY

Effective April 1, 2018 NAB required that you sign up for a NAB ID CE Registry in order to get NAB approved CEUs. In order to register for this CE Registry, you will go to NAB's website. The direct link to register is <https://www.nabweb.org/manage-my-account> You can find the CE Registry handbook at https://www.nabweb.org/filebin/pdf/NABVerify_Handbook_CE_Registry_for_Licensees.pdf Once you register you will be emailed a Unique NAB ID Number that you will use when attending any NAB approved CE classes. You will **not** receive NAB approved hours without signing up for this CE Registry. All distance learning courses go through NAB. Therefore you may not take any online hours if you have not signed up for this NAB CE Registry and have your NAB Unique ID Number. The NAB CE Registry is only for NAB hours. You may upload your MS approved hours on the NAB CE Registry if you wish to do so.

IMPORTANT NOTIFICATION OF FEE

Rule 2.5 of Part 2703, Chapter 2 states: "Every licensed nursing home administrator shall immediately within seven (7) calendar days notify in writing, or electronically through the Board's secure website, the office of the Mississippi State Board of Nursing Home Administrators of any and all changes in name, address, position, and other information originally submitted on their application." Rule 1.3.H. of Part 2701, Chapter 2 is a list of the fee schedule. There is a fee entitled "**Change of Information Research/Return Fee**" which is set at **\$25.00 per incident**. This fee is set up to subsidize the cost of administration researching any change such as employment, home address, etc. The Board has directed office staff to start enforcing this fee. This fee will be charged to any administrator if within seven (7) calendar days the Board does not receive written notification of any changes through the Board's Change of Information form, which can be located on our website, or submitted through the administrator's profile.

It is **your** responsibility to complete the form and send to the Board. It is not your employer's responsibility to notify the Board office.

This notification must be provided on the Board's Change of Information Form only.

ACCREDITED INSTITUTIONS

Please note that the Board voted on July 19, 2011 to recognize the college programs if it is accredited by an institution recognized by the Council for Higher Education Accreditation (CHEA). You may search CHEA's website (www.chea.org) for accredited institutions when looking to see if the college you attended was accredited.

COLLEGE HOURS

For the purpose of meeting the educational requirements concerning Applications for becoming a MS licensed nursing home administrator, quarter hours will be converted into semester hours by

multiplying the quarter hours earned by two-thirds or .667 which is the current Standard Conversion Rate.

***** ELECTION OF OFFICERS *****

Current Chairman of the Board until July 1, 2022 is Mark Odom.

When the Board met on April 12, 2022, the following Board members were elected to serve a one-year term beginning July 1, 2022:

Tony Hamrick was elected Chairman of the Board.

Alicia Tice was elected Vice-Chair of the Board.