

## CONTINUING EDUCATION REQUIREMENTS / GENERAL INFORMATION

If you live and work in Mississippi you are required to earn your Continuing Education hours in Mississippi from programs approved by the MS Board or NAB (NCERS). Any program not approved by either the MS Board or NAB will not be accepted as valid CEUs unless an Individual Request was submitted and approved by the Board prior to the date the program was held. An Individual C.E. Request costs \$50.00. You can look up NAB approved programs on their website [www.nabweb.org](http://www.nabweb.org).

# Mississippi State Board of Nursing Home Administrators Excerpt from Rules and Regulations

(date last revised - 09/30/11)

### Part 2703, Chapter 2, Rule 2.2: Continuing Education: Programs and Requirements

- A. Pursuant to Section 73-17-9 (g) of the Act, it shall be the function and duty of the Board to devise implement an educational program designed to increase the proficiency of nursing home administrators and to assist otherwise qualified individuals to prepare for careers in nursing home administration. The purpose of continuing education review is to provide a standard and uniform method of evaluating the continuing education activities required for maintenance of licensure of nursing home administrators.
- (1) the program must be registered with the Board on forms provided by the Board;
  - (2) the programs must include areas of study selected from the subjects listed in Part 2703, Chapter 1, Rule 1.6 of these Rules and Regulations related to long-term care administrators;
  - (3) the program must be open to all licensed administrators wishing to register and attend;
  - (4) approved sponsors are required to submit to the Board an alphabetical listing of all licensed nursing home administrators in attendance. A photocopy of all sign-in pages must accompany the typed listing;
  - (5) a. the program must be submitted to the Board for approval at least thirty (30) days prior to the anticipated registration of licensees in the course of study;  
b. Individual requests will be reviewed when submitted at least sixty (60) days prior to the program being held. A maximum of ten (10) hours will be accepted from individually approved programs per 2-year licensure period.
  - (6) A three-hour semester course in an approved institution of higher learning within the guidelines for areas of study may be accepted as meeting twenty (20) clock hours of continuing education. A limitation of one three-hour semester course per licensure period will apply, that is approved prior to or during the course of study.

- (7) Programs which have received approval by NCERS (the National Board's Review Service for Continuing Education) will be acceptable for licensure renewal requirements for nursing home administrators licensed in Mississippi, including self study courses and distance learning courses. A maximum of twenty (20) hours will be accepted for each individual program or course approved by NCERS. No administrator will receive credit for more than ten (10) hours earned from self study and distance learning courses per 2-year licensure period.
- B. Each nursing home administrator shall complete at least forty (40) classroom or clock hours of continuing education or its equivalent under an approved Continuing Education program each two-year period.
- C. For new administrators licensed within a biennial period, this requirement shall be prorated at 1.5 hours per month.